**San Joaquin Audubon 2025-2026 Request for Proposals to**

**Promote Environmental Education and Citizen Science**

To preserve birds and ecosystems for future generations in San Joaquin County, we must be willing to work toward a better future. San Joaquin Audubon Society (SJAS) provides grant funds for organizations and schools working to conserve our local environment.  We encourage groups to apply that are interested in birding, conservation, habitat restoration, and environmental literacy. Grants are funded for projects located within San Joaquin County. This year, selection of school applications will prioritize Title 1 schools.

Grant Submission Period **August 15 - October 15, 2025**

*Grant proposals cannot exceed $1500.00 per applicant.*

**Proposal must include the following information**

1. **Contact Information**

The name and address of the organization that will receive funding, and your name email, and telephone number.

1. **Amount requested**
2. **Project Description**

Briefly describe the nature and scope of the project. Please include:

* 1. What are the objectives? How exactly will the project and/or materials contribute to San Joaquin Audubon’s goals: birding, conservation, habitat restoration, or environmental literacy?
	2. Who are the participants of this project? School applicants must include the grade level(s) or ages, demographics, and number of participants. Community organizations should include anticipated number of participants and how often these people will meet to attain the project goals.
1. **Budget**

Please include a brief explanation of how the funds will be used. Examples include: bus expenses to go on an environmental field trip; binoculars for science camps; materials for building bird boxes and a field trip fund to set up the boxes. *There are examples of Project Budgets on page 2.*

1. **Project Period**

List the start date. List the end date of your project or state ‘ongoing’ for projects that will continue beyond the grant period.

1. **Follow-Up**

Funded projects must provide a brief follow-up report that explains how the objectives mentioned in the description were met and photographs that document the project. We encourage you to take photos at the beginning of the project, as well as the end. More photos are always welcome. Please submit your report by email no later than May 16, 2026. Projects do not have to be completed by this date, but the report and photos must indicate progress.

**Application Calendar**

August 15 - October 15, 2025 Grant submissions accepted

October 16 - November 13, 2025 Applications reviewed

December 1, 2026 Checks issued to awarded proposals

May 16, 2026 Follow up report and photos of project

**Submit your application**

 San Joaquin Audubon Education Committee, Donna Marciano, Michele Marta, Amy Weiser

Care of this email address: paulmarciano@att.net

*If you have any questions, please contact us care of this email address or call Michele Marta*

*(209) 470-9110.*

**Examples of Project Budgets**

**Project Budget for setting up school garden boxes** (example 1)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Cost per unit** | **Quantity** | **Description** | **Cost** |
| Redwood Planks: 8 ft x 2 in x 12 in  | $44.00 | 24 | 8 garden beds. 3 planks needed for each 4 ft x 8 ft garden bed | $1,056.00 |
| Owl boxes | $118.56 per kit | 2 kits | Jcswildlife.com/collections/owls nest box kits for barn owls | $237.12 |
| 4 in. deck screws | 35.57 | 1 box | For garden bed assembly | 35.57 |
| Weed control fabric | $155.54 | 1 roll | 8 ft x 200 ft weed barrier landscape fabric | $155.54 |
|  |  |  |  | **TOTAL** | **$1,484.23** |

**Project Budget for a field trip** (example 2)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Cost per unit** | **Quantity** | **Description** | **Cost** |
| Class trip to Durham Ferry | $450.00 | 2 classes | Durham Ferry provides an outdoor education for students | $900 |
| Bus charges | $300.00 | Round trip | This covers the charges for the bus and the bus driver  | $300 |
|  |  |  |  | **TOTAL** | **$1,200.00** |

**Please note: the costs listed here are approximations. Use your actual costs in your budget.**